



Muskegon Maritime Academy
571 East Apple Avenue
Muskegon, MI 49442
October 31, 2024

Re-organizational Meeting of Muskegon Maritime Academy - **Meeting must be held in July each year**
Time: 4:30 p.m.

(NOTE: Official Oath of Office can be conducted/signed prior to the board meeting. The “Administer Oath of Office” on the agenda would then be ceremonial in nature, if desired, but would not be necessary for the meeting. Signed Oath/Acceptance of Office forms must be sent to SVSU to complete the appointment.)

1. Call to order
2. Roll call
3. Nominate temporary chairperson
4. Administrative Oath of Office (ceremonial)
5. Election of officers
6. Resolution indicating the Board will comply with all laws, rules, and regulations
7. Resolution setting date, time, and place of Regular Board Meetings and location of official posting for meeting notices
8. Resolutions designating depositories for various funds and authorized signature(s) for various funds and accounts
9. Resolution to bond Board Treasurer and others as designated by the Board
10. Resolution appointing Chief Administrative Officer (CAO) by name (must be a board member—duties can be assigned)
11. Resolution appointing legal counsel
12. Resolution appointing auditors
13. Resolution appointing designated (AHERA) contact
14. Resolution to adopt the school calendar for the ensuing year
15. Resolution designating Freedom of Information Act (FOIA) contact; Sexual Harassment contact; Title VI, Title IX and Section 504 contact
16. School Safety Liaison Designee
17. Resolution designating SVSU Compliance Person
18. Adjournment



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571 East Apple Avenue
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October 31, 2024
Regular Board Meeting (Rescheduled from Oct. 24, 2024)
Time: 4:30 p.m.

- 1.
- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of the Agenda
- 1.5 Approval of the minutes of the board meeting held September 26, 2024
- 2.1 Public Comment (Agenda items only)
The Board recognizes the public's right to comment on educational issues and the value of allowing members of the public to express themselves on school matters. Pursuant to Board Policy, public comment is limited to two minutes duration for each participant who wishes to address the Board. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. Participants shall direct all comments to the Board and not to staff or other participants. All statements shall be directed to the presiding officer; no person may address or question board members individually. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a time efficient manner. Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business.
- 3 Reports-
 - 3.1 Report from the Authorizer-SVSU
 - 3.1.1 Correspondence - MMA Notice of Intent to Revoke
 - 3.2 Principal Jessica Owens Report to the Board
 - 3.4 Teachers First Report to the Board
4. Old Business
 - 4.1 Resolution - (sweep motion) ratifying all approved board action taken since July 1 through September 26, 2024 meeting
 - 4.2 My Epicenter Tasks Report
 - 4.1.1 Obtain Board signature on 7-25-24 approved meeting minutes
 - 4.3 Review of Special Education Resource Contract
 - 4.4 Review of District Calendar - Amendment
 - 4.5 Review of At Risk Students
 - 4.6 Approval of the facility lease agreement
5. New Business
 - 5.1 Approval of the ESP Agreement with Teachers First
 - 5.2 Approval of the plan for financing Academy expenditures since the state aid note is not available
 - 5.3 Approval of all Teachers First/Midwest reimbursements as presented
 - 5.4 Approval of the bus purchase

6. Extended Public Comment (For non-agenda items)

7. Adjournment

Proposed minutes of this meeting will be available for public inspection from the Principal of Muskegon Maritime Academy, Ms. Jessica Owens at 571 East Apple Avenue, Muskegon, MI 49442 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they were approved (Open Meetings Act, P.A. 267). Individuals with a disability or those needing special service to participate in this meeting should contact the School Principal at 231-724-7577 at least five days prior to the meeting.