



Muskegon Maritime Academy
571 East Apple Avenue
Muskegon, MI 49442
September 26, 2024
Time: 4:30 p.m.

Rescheduled Regular Board Meeting and Annual Organizational Meeting
Agenda

- 1.1 Call to Order
- 1.2 Roll Call
- 1.3 Approval of the Agenda
- 1.4 Approval of the minutes of the board meeting held September 10, 2024.
- 1.5 Approval of the September August Financial Statements

- 2.1 Public Comment (Agenda items only)
The Board recognizes the public's right to comment on educational issues and the value of allowing members of the public to express themselves on school matters. Pursuant to Board Policy, public comment is limited to two minutes duration for each participant who wishes to address the Board. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. Participants shall direct all comments to the Board and not to staff or other participants. All statements shall be directed to the presiding officer; no person may address or question board members individually. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a time efficient manner. Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business.

- 3 Reports-
 - 3.1 Report from the Authorizer-SVSU
 - 3.2 Principal Jessica Owens Report to the Board
 - 3.3 Teachers First Report to the Board

4. Old Business-
 - 4.1 Completion of the ESP Evaluation
 - 4.2 Designate the Board President to complete the superintendent evaluation from 2023-2024
 - 4.3 Approval of a bus purchase from Midwest Management Group in the amount of \$17,500. Specs and details

5. New Business
 - 5.1 Approval of 2024-2025 Parent/Student Handbook
 - 5.2 Approval of Employee Handbook
 - 5.3 Approval of Internal Inquiry Process
 - 5.4 Approval of Teacher Evaluation System
 - 5.5 Approval of Administrator Evaluation System
 - 5.6 Approval of Internal Hiring Process
 - 5.7 Review of Budget
 - 5.8 Review of Staffing Requirements

6. Extended Public Comment (For non-agenda items)

7. Adjournment

Proposed minutes of this meeting will be available for public inspection from the Principal of Muskegon Maritime Academy, Ms. Jessica Owens at 571 East Apple Avenue, Muskegon, MI 49442 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they were approved (Open Meetings Act, P.A. 267). Individuals with a disability or those needing special service to participate in this meeting should contact the School Principal at 231-724-7577 at least five days prior to the meeting.