



Muskegon Maritime Academy
571 East Apple Avenue
Muskegon, MI 49442
September 10, 2024
Time: 4:30 p.m.

Rescheduled Regular Board Meeting and Annual Organizational Meeting
Proposed Minutes

1.1 Call to Order **(5:15pm)**

1.2 Roll Call

Mr. Eric Hood, Board President

Mr. Melvin Burns, Treasurer

Pastor Yvonne Crawford, Secretary

Jessica Owens, Principal

Dr. Larry Muhammad, Director of Academic Excellence

Mrs. Elizabeth Campos, Office Manager

(Virtual Link Open for Public Board Meeting Access)

1.3 Approval of the Agenda

Mr. Burns motioned to table until September 26, 2024, Pastor Crawford seconded, Board unanimously voted in favor.

1.4 Approval of the minutes of the board meeting held July 25, 2024.

Mr. Burns motioned to table until September 26, 2024, Pastor Crawford seconded, Board unanimously voted in favor.

1.5 Approval of the consent agenda for the annual organization meeting resolutions

Mr. Burns motioned to table until September 26, 2024, Pastor Crawford seconded, Board unanimously voted in favor.

2.1 Public Comment (Agenda items only)

The Board recognizes the public's right to comment on educational issues and the value of allowing members of the public to express themselves on school matters. Pursuant to Board Policy, public comment is limited to two minutes duration for each participant who wishes to address the Board. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. Participants shall direct all comments to the Board and not to staff or other participants. All statements shall be directed to the presiding officer; no person may address or question board members individually. The Board will not verbally respond to any public comments at the time of the meeting, but may refer comments to appropriate personnel for follow up or respond itself in a time efficient manner. Those in attendance at this meeting are reminded that this is a meeting of the Board of Directors in public for the purpose of conducting academy business.

3 Reports-

3.1 Report from the Authorizer-SVSU

3.2 Principal Jessica Owens Report to the Board

School Pupil Count

Principal Owens reported current pupil count is 185 pupils in PowerSchools with two new enrollments September 10, 2024.

Principal Owens reported increase in Special Education Population Plan of Action

3.4 Teachers First Report to the Board

Not present due to technical difficulties. Board members moved on with the option to return.

4. Old Business-

4.1 Completion of the Board Member Self-Evaluation

Board Members completed Self Evaluation and turned over to Principal Owens to be stored at the school.

4.2 Completion of the ESP Evaluation

Mr. Burns motioned to table until September 26, 2024, Pastor Crawford seconded, Board unanimously voted in favor.

4.3 Designate the Board President to complete the superintendent evaluation from 2023-2024

Mr. Burns motioned to table until September 26, 2024, Pastor Crawford seconded, Board unanimously voted in favor.

4.3 Approval of the GSRP pre-k application to MAISD for 24-25

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

4.4 Approval of the Board Meeting Calendar for 2024-2025

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

4.5 Approval of the MMA Annual District Calendar for 2024-2025

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5. New Business

5.1 Approval of the Board Policies as draft in partnership with the National Charter Schools Institute (NCSI)

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.2 Approval of the State Aid Anticipation short term loan resolution up to \$200,000

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.3 Approval of the Corrective Action Plan as issued to the MDE regarding the CSP Grant

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.4 Approval to reimburse Teachers First \$11,000 for the July lease payment that Teachers First made to Shoreline.

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.5 Approval of a bus purchase from Midwest Management Group in the amount of \$17,500. Specs and details are provided.

Mr. Burns motioned to table until September 26, 2024, Pastor Crawford seconded, Board unanimously voted in favor.

5.6 Approval of two debit cards at Independent Bank for Jessica Owens, Principal and Frank Patterson, CFO.

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.7 Approval of added fees to be paid to Midwest as listed on the spreadsheets

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.8 Approval of the contract with Williams Consulting and Counseling Services

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.9 Approval of the contract with Comprehensive Therapy Services

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

5.9.1 Approval of 2024-2025 Curriculum Plan (Core Knowledge) and Purchase

Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

6. Extended Public Comment (For non-agenda items)

Dr. Larry Muhammad, Director of Academic Excellence requested the board add a review of the 2024-2025 Curriculum Plan to the agenda. Mr. Burns motioned, Pastor Crawford seconded, Board unanimously voted in favor.

Mr. Burns motioned to add approval of 2024-2025 Curriculum Plan (Core Knowledge) and Purchase as line item 5.9.1, Pastor Crawford seconded, Board unanimously in favor.

5.9.1 was added to new business

7. Adjournment (Meeting Ajourned at 5:43pm)

Proposed minutes of this meeting will be available for public inspection from the Principal of Muskegon Maritime Academy, Ms. Jessica Owens at 571 East Apple Avenue, Muskegon, MI 49442 no later than eight (8) business days after the meeting. Approved minutes will be available at that office no later than five (5) business days after the meeting at which they were approved (Open Meetings Act, P.A. 267). Individuals with a disability or those needing

special service to participate in this meeting should contact the School Principal at 231-724-7577 at least five days prior to the meeting.

Notice of Certification

Name: Jessica Owens

Date: 9/15/2024

Approval of Muskegon Maritime Academy Board of Directors
Signature Poster Yvonne Enfield
Position Secretary
Date 9/26/24