

Muskegon Maritime Academy

571 East Apple Avenue
Muskegon, Michigan 49442

Board of Directors School Board Meeting

Thursday March 28, 2024 @ 3:00 p.m.

Approve Minutes

1. Call to Order
 - a. The meeting was called to order at 3:18 pm by Dr. Beverly Cole-Bennett.
2. Roll Call
 - a. Present:
 - i. Dr. Beverly Cole-Bennett, President
 - ii. Eric Hood, Vice President
 - iii. Pastor Yvonne Crawford, Secretary
 - iv. Pastor Tyrone Rule, Treasurer
 - b. Absent
 - i. None
 - c. Others:
 - i. Todd Geerlings, MMA Principal
 - ii. Franklin Fudail, Founder
 - iii. Karen Pond, GPS Solutions/Board Liaison (virtual)
 - iv. Dawn Gillespie, SVSU School Partnership Office (virtual)
 - v. Angie Irwin, AirWin Educational Services, LLC (virtual)
3. Approval of the Agenda
 - a. Motion to approve the agenda was made by Pastor Tyrone Rule and supported by Eric Hood. The motion passed unanimously.
4. Approval of Proposed Meeting Minutes
 - a. Approval of proposed minutes from Thursday October 26, 2023
 - i. Motion to approve the proposed minutes from Thursday December 28, 2023, board meeting made by Eric Hood and supported by Pastor Yvonne Crawford. The motion passed unanimously.
 - b. Approval of proposed minutes from Thursday February 22, 2024
 - i. Motion to approve the proposed minutes from Thursday December 28, 2023, board meeting made by Eric Hood and supported by Pastor Yvonne Crawford. The motion passed unanimously.
5. Board Governance and Training
 - a. Dr. Beverly Cole-Bennett and Karen Pond both review and outlined SVSU board training

requirements and information.

6. Financial Report

- a. Approval of February 2024 financials
 - i. Eric Hood motioned to approve the financials. Pastor Tyrone Rule supported the motion. The motion passed unanimously
- b. Amended Budget I discussion
 - i. Pastor Rule spoke about the following:
 - 1. The current budget is not balanced.
 - 2. Currently working to reduce the debt to have an approvable budget.
 - ii. Dr. Beverly Cole-Bennett spoke about the following:
 - 1. The budget will be further discussed at the next budget subcommittee meeting.
 - 2. The budget must be balanced by June 30th.

7. Items from Administration

- a. CAO Report
 - i. Franklin Fudail reported on the following:
 - 1. Title 1 grant monies
 - 2. Technology purchases
 - 3. Science activities
 - 4. CSP grant and curriculum materials
- b. Principal's Report
 - i. Todd Geerlings presented on the following:
 - 1. Parent-teacher conference participation was 100%
 - 2. Spring break
 - 3. Staffin
 - 4. NWEA

8. Correspondence

- a. None

9. Old Business

- a. Shoreline Development Lease Agreement
 - i. This item was tabled. The agreement has been sent to the authorizer. Once approved by the authorizer it will be sent to the school board for approval.

10. New Business

- a. Appointment of Chief Administrative Officer (CAO)
 - i. The following was discussed:
 - 1. The CAO is required to be a board member.
 - 2. Dawn Gillispie stated that this is usually the board treasurer.
 - 3. This is required under the Uniform Budgeting and Accounting Act.
 - 4. Fudail spoke about the provide GPS roles and responsibilities chart and asked for clarification on how this aligned with the CAO position.
 - 5. Pastor Tyrone Rule stated that we would accept this position after being provide with clear role and responsibilities with CAO position.
 - ii. A motion to table this item was made my Erica Hood and supported by Pastor Yvonne Crawford. The motion passed unanimously
- b. 2024-2025 Staffing Status
 - i. GPS is currently moving forward with recruiting staff for the 24-25 school year.

11. Comments from the Authorizer

- a. None

12. Comments from the Board

- a. Dr. Beverly Cole-Bennett introduced Angie Irwin as a board coach and outlined how she will support Dr. Beverly Cole-Bennett and the school board.
- b. Dr. Beverly Cole-Bennett spoke about posting for an additional board member. The board needs to have five members.

13. Public Comment*

14. Confirmation of next meeting: Thursday April 25, 2024

15. Adjournment

- a. A motion to adjourn the meeting at 4:44 pm was made by Dr. Beverly Cole-Bennett and was supported by Pastor Tyrone Rule. The motion passed unanimously.

*Individuals wishing to address the Board of Directors under number #13 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the principal’s office at (*telephone number*), preferably four (4) business days prior to the meeting.

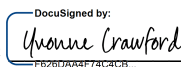
Board meeting agendas, board meeting calendars, board meeting notices, board member contacts and approved minutes can be found at <https://muskegonmaritimeacademy.org/board-of-education/>.

Notice of Certification

Name: Karen L. Pond

Date: 4/8/2024

Approval of Muskegon Maritime Academy Board of Directors

Signature  _____

Secretary

Position _____

5/29/2024

Date _____