

Muskegon Maritime Academy

571 East Apple Avenue
Muskegon, Michigan 49442

Board of Directors School Board Meeting

Thursday February 22, 2024 @ 3:00 p.m.

Approved Minutes

1. Call to Order
 - a. The meeting was called to order at 3:09 pm by Eric Hood.
2. Oath of Office for Beverly Cole-Bennett
 - a. Dr. Beverly Cole-Bennett was given the Oath of Office by Eric Hood.
3. Roll Call
 - a. Present:
 - i. Eric Hood, Vice President
 - ii. Pastor Yvonne Crawford, Secretary
 - iii. Pastor Tyrone Rule, Treasurer
 - b. Absent
 - i. None
 - c. Others:
 - i. Todd Geerlings, MMA Principal
 - ii. Karen Pond, GPS Solutions/Board Liaison (virtual)
4. Re-election of Officers
 - a. Pastor Yvonne Crawford nominated Dr. Beverly Cole-Bennett as board president, supported by Eric Hood. The motion passed unanimously.
5. Approval of the Agenda
 - a. Motion to approve the agenda was made by Eric Hood and supported by Pastor Yvonne Crawford. The motion passed unanimously.
6. Approval of Proposed Meeting Minutes
 - a. Approval of proposed minutes from Thursday December 28, 2023
 - i. Motion to approve the proposed minutes from Thursday December 28, 2023, board meeting made by Eric Hood and supported by Pastor Tyrone Rule. The motion passed unanimously.
 - b. Approval of proposed minutes from Thursday January 25, 2024
 - i. Motion to approve the proposed minutes from the Thursday January 25, 2024, board meeting made by Pastor Yvonne Crawford and supported by Eric Hood. The motion passed unanimously.
7. Board Governance and Training

- a. No discussion.
8. Financial Report
- a. Approval of January 2024 financials
 - i. Eric Hood motioned to approve the financials. Pastor Yvonne Crawford supported the motion. The motion passed unanimously
 - b. Amended Budget I discussion
 - i. The budget is currently in a negative balance. The school board cannot approve a negative budget. The budget will be further discussed at the finance committee meeting on Monday February 26, 2024.
 - c. Approval of Auditor Engagement Letter
 - i. Eric Hood motioned to approve the Auditor Engagement Letter. Pastor Yvonne Crawford supported the motion. The motion passed unanimously
9. Items from Administration
- a. CAO Report
 - i. CAO not present. No report this month.
 - b. Principal's Report
 - i. Todd Geerlings presented on the following:
 - 1. Personal introduction
 - 2. Focus of beginnings weeks in new position
 - 3. Professional development
 - 4. Parent-teacher conferences
 - 5. Spring break
10. Correspondence
- a. None
11. Old Business
- a. Verify public board email address: board@muskegonmaritime.org
 - i. The board verified they are receiving the school board contact form from the school's website.
12. New Business
- a. Shoreline Development Lease Agreement – approval as written to be sent to authorizer.
 - i. This item was tabled.
13. Comments from the Authorizer
- a. None
14. Comments from the Board
- a. Eric Hood extended a welcome to both Dr. Beverly Cole-Bennett and Todd Geerlings.
 - b. Dr. Beverly Cole- Bennett thanked the school board for the opportunity as well provided background information about herself.
15. Public Comment*
16. Confirmation of next meeting: Thursday March 28, 2024 @ 3:00PM
17. Adjournment

- a. A motion to adjourn the meeting at 3:59 pm was made by Dr. Beverly Cole-Bennett and was supported by Eric Hood. The motion passed unanimously.

*Individuals wishing to address the Board of Directors under number #13 above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the principal's office at (*telephone number*), preferably four (4) business days prior to the meeting.

Board meeting agendas, board meeting calendars, board meeting notices, board member contacts and approved minutes can be found at <https://muskegonmaritimeacademy.org/board-of-education/>.

Notice of Certification

Name: Karen L. Pond

Date: 3/1/2024

Approval of Muskegon Maritime Academy Board of Directors

Signature *Yvonne Crawford*
Yvonne Crawford (Apr 3, 2024 07:10 PDT)

Position Secretary

Date 04/03/2024