

Muskegon Maritime Academy

571 E. Apple Avenue

Muskegon, MI 49442

Phone: 231-724-7577

Organizational Meeting for Muskegon Maritime Academy

Thursday, July 27, 2023

3:00pm

AGENDA

1. Call to order
2. Roll call
3. Nominate temporary chairperson
4. Administrative Oath of Office (ceremonial)
5. Election of officers
6. Resolution indicating the Board will comply with all laws, rules, and regulations
7. Resolution setting date, time, and place of Regular Board Meetings and location of official posting for meeting notices
8. Resolutions designating depositories for various funds and authorized signature(s) for various funds and accounts
9. Resolution to bond Board Treasurer and others as designated by the Board

10. Resolution appointing Chief Administrative Officer (CAO) by name
(must be a board member—duties can be assigned)

11. Resolution appointing legal counsel

12. Resolution appointing auditors

13. Resolution appointing designated (AHERA) contact

14. Resolution to adopt the school calendar for the ensuing year

15. Resolution designating Freedom of Information Act (FOIA) contact;
Sexual Harassment contact; Title VI, Title IX and Section 504 contact

16. Resolution designating SVSU Compliance Person

17. Adjournment